



# Sample Stipend Rewards Program

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## Stipend Award Program \$ {enter amount}

*Interns will be reviewed for the stipend award at the end of their internship after meeting each criteria below.*

- Intern Name:
  - Name of School / Affiliation:
  - Name of Supervisor(s):
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- Attended online orientation and training with supervisor
  - Tracked timesheet and documented **{insert #}** hours and **{insert #}** projects worked
  - Participated in regular check-ins with supervisor (online or in-person)
  - Completed & submitted **{insert #}** quality project / deliverables in a timely manner
    - \_\_\_\_\_ (enter name of project)
  - Participated in **{insert #}** professional development/company events/meetings.
    - \_\_\_\_\_ (enter name of event/meeting)
  - Participated in Exit Interview (at the end of internship)

Approved/Denied:

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Date

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